



YOUR EMPLOYEE CHECKLIST

OPEN ENROLLMENT IS NOVEMBER 9-DECEMBER 4, 2020

This will be a passive enrollment, which means you will not need to reenroll in the health plan. Your benefits will automatically transfer over into the new plan year, along with your current additional monthly HSA contributions. To make changes to these additional contributions for 2021, please have your employer complete the Employer HSA Contribution Change Form. All forms can be found at www.alliancebenefits.org/forms.

OPTIONAL CHANGES



Contributing Additional HSA Funds

Any additional monthly contributions you currently make as an employee in 2020 will transfer over into the new year. If you wish to add to, change, or remove your additional employee contributions for 2021, please discuss this with your employer.



Making Changes to Your Existing Coverage

If you wish to make changes to your coverage during Open Enrollment, such as adding or removing dependents, please complete the Open Enrollment Change Form.

